



**DEPARTMENT OF RECREATION, PARKS
AND CULTURAL ACTIVITIES**

2900-A Business Center Drive
Alexandria, Virginia 22314

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**APPLICATION FORM
COMMUNITY GARDEN PLOT - 2015 SEASON**

Application form and submittal of payment for Rental Fee are due February 20, 2015 (for renewals).

Rental Fees:	1. City Residents:	Full Plot	\$75.00
		Half Plot/Berm	\$50.00
	2. Non-Residents:	Full Plot	\$150.00
		Half Plot/Berm	\$100.00

New Gardeners: Unassigned plots will be made available to new gardeners starting about March 1, 2015; giving preference to City residents. You will be contacted if your name has risen to the top of the list.

Responsibility: Assignment of each garden plot will be made to the person who fills out and signs the application form, and who provides payment by check or money order in the same name. Cash or credit card payments are not accepted. Any gardener who is unable to maintain the assigned plot throughout the gardening season in accordance with the current rules and regulations may request assistance from another gardener; however, the responsibility for the plot remains with the person to whom it is assigned. Any plot that is not maintained in accordance with the regulations may be re-assigned by the City without reimbursement.

Please indicate if you are re-applying:

I am **re-applying** (I was assigned a plot last year) ☐ I am applying for a plot for the **first time** ☐

Plot # _____ (if you know)

for: Chinquapin Community Garden ☐

Holmes Run Community Garden ☐

Do you wish to serve as a Volunteer Garden Monitor? Yes ☐ No ☐

Please indicate your residency status:

I am a legal resident of the City of Alexandria ☐ I am **not** a legal resident of the City of Alexandria ☐

APPLICANT NAME _____

RESIDENCE ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE (Preferred): (_____) _____ - _____

E-MAIL _____ **(required)** Failure to provide an email address is considered an incomplete application and will be rejected.

By submitting this application I agree to share my email and phone number with the Garden Advisory Board for the purpose of distributing information regarding the operation of the Community Garden or events that may be planned.

Amount being submitted \$ _____ (check or money order only) If you pay by money order, you will have to show proof of residency. Proof of residency can be in the form of a picture ID, or mail (that has a post mark) with your name and address. Checks without address will not be accepted. No cash or credit cards.

MAKE CHECK OR MONEY ORDER PAYABLE TO: "City of Alexandria"

Payment is for: Full Plot ☐ Half Plot/Berm ☐

I acknowledge receipt of a copy of the **Community Garden Plot Policies 2015**, and I agree to abide by all of the current rules and guidelines if I am awarded a garden plot permit in the future. Additionally, I have reviewed my application carefully to ensure that it is filled out completely and accurately; I understand that incomplete applications or erroneous information will cause my application to be denied. I also understand that the gardening season typically runs from March 1 through November 30 each year.

SIGNATURE _____ DATE _____

Hold Harmless Agreement: In consideration of the City of Alexandria, Department of Recreation, Parks and Cultural Activities, conducting gardening and other programs and allowing the gardener to participate in such programs, the undersigned realizing the risk of injury attendant to such programs, to the extent permitted by law, does hereby and forever discharge the City of Alexandria, Department of Recreation, Parks and Cultural Activities and its officers, agents, and employees from any and all action, claims or liability resulting from or arising out of or based upon any bodily injury or property damage which may be sustained by the undersigned or the undersigned's child while participating in such programs.

SIGNATURE _____ DATE _____

Return this completed form and payment to the City Representative (Department of Recreation, Parks and Cultural Activities), Eugene Brodetski, by mail or in person at the address in the letterhead.